# 獻愛長者慈善社有限公司

# GIVING LOVE ELDERLY CHARITABLE LIMITED

REPORT AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

# 何樂貝會計師事務所有限公司 HO, LOK & PUI CPA LIMITED

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### DIRECTORS' REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

The directors have pleasure in presenting their annual report and the audited financial statements for the year ended 31<sup>st</sup> March 2013.

#### PRINCIPAL ACTIVITY

The principal activity of the company is provision of elderly charitable services. There was no significant change in the nature of the company's principal activity during the year.

#### FINANCIAL RESULTS AND STATE OF AFFAIRS

The results of the company for the year ended 31<sup>st</sup> March 2013 and the state of its affairs at that date are set out in the financial statements on pages 5 to 15.

#### DIVIDEND AND RESERVE

In accordance with the company's Memorandum of Association, no dividend shall be made to the members of the company. The directors do not recommend the transfer of any amount to reserve for the year.

#### PLANT AND EQUIPMENT

Details of movements in plant and equipment during the year are set out in note 8 to the financial statements.

#### DIRECTORS

The directors of the company during the year and up to the date of this report were as follows:

Cho Cheun Yu Lo Siu Yin Wat Mo Fong Chim Terence Lau Hoi Yan Mao Fan

(resigned on 1<sup>st</sup> April 2012) (appointed on 1<sup>st</sup> April 2012)

In accordance with Articles No.35 of the company's Articles of Association, all directors appointed by the board of directors retire from office and, being eligible, offer themselves for reelection.

In accordance with Articles No.39 of the company's Articles of Association, all directors shall retire from office at the third annual general meeting next after that at which he is elected, but shall be eligible for re-election.

#### DIRECTORS' REPORT (CONT.) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

#### DIRECTORS (CONT.)

The company did not enter into any contract, other than the contracts of service with the directors or any person engaged in the full-time employment of the company, whereby any individual, firm or body corporate undertakes the management and administration of the whole, or any substantial part of any business of the company.

### DIRECTORS' INTERESTS IN CONTRACTS OF SIGNIFICANCE

Other than as disclosed in note 11 "Related party transactions" to the financial statements, no contract of significance to which the company was a party and in which a director of the company had a material interest, whether directly or indirectly, subsisted at the end of the year or at any time during the year.

### DIRECTORS' RIGHT TO ACQUIRE SHARES OR DEBENTURES

At no time during the year was the company a party to any arrangements to enable the directors of the company to acquire benefits by means of the acquisition of shares in, or debentures of, the company or any other body corporate.

#### AUDITORS

Messrs. Ho, Lok & Pui CPA Limited, Certified Public Accountants, have been appointed the auditors of the company for the year in succession to Messrs. Oriental Link CPA Limited, Certified Public Accountants. They retired and, being eligible, offer themselves for re-appointment.

By order of the Board

Director

Hong Kong, 2 5 APR 2014

# 何樂貝會計師事務所有限公司 HO, LOK & PUI CPA LIMITED

**Certified Public Accountants** 

Directors:	Tom S.T. Ho	FCPA (Practising), ACA, FCCA, MBA	何兆棠 執業會計師
	John K.C. Lok	FCPA (Practising), ACA, FCCA, MBA, MSC	樂錦壯 執業會計師
	Eddy C.W. Pui	CPA (Practising), ACA, FCCA, BBA	貝朝榮 執業會計師

Room 1102-3, 11/F., 299QRC, 299 Queen's Road Central, Hong Kong 香港上環皇后大道中 299 號 299QRC 11 樓 1102-3 室 電話 Tel:2836 3189 傳真 Fax:2234 0834

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF GIVING LOVE ELDERLY CHARITABLE LIMITED 獻愛長者慈善社有限公司

(incorporated in Hong Kong with limited liability)

We have audited the financial statements of Giving Love Elderly Charitable Limited ("the Company") set out on pages 5 to 15, which comprise the statement of financial position as at 31<sup>st</sup> March 2013, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Directors' Responsibility for the Financial Statements

The directors are responsible for the preparation of financial statements that give a true and fair view in accordance with the Hong Kong Financial Reporting Standard for Private Entities issued by the Hong Kong Institute of Certified Public Accountants and the Hong Kong Companies Ordinance, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit and to report our opinion solely to you, as a body, in accordance with section 141 of the Hong Kong Companies Ordinance, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report. We conducted our audit in accordance with Hong Kong Standards on Auditing issued by the Hong Kong Institute of Certified Public Accountants. Those standards require that we comply with ethical requirement and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

involves performing procedures to An audit obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial statements.

# 何樂貝會計師事務所有限公司 HO, LOK & PUI CPA LIMITED

**Certified Public Accountants** 

Directors:	Tom S.T. Ho	FCPA (Practising), ACA, FCCA, MBA	何兆棠 執業會計師
	John K.C. Lok	FCPA (Practising), ACA, FCCA, MBA, MSC	樂錦壯 執業會計師
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# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF GIVING LOVE ELDERLY CHARITABLE LIMITED 獻愛長者慈善社有限公司

(incorporated in Hong Kong with limited liability)

#### Auditor's Responsibility

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements give a true and fair view of the state of the Company's affairs as at 31<sup>st</sup> March 2013, and of its deficit and cash flows for the year then ended in accordance with the Hong Kong Financial Reporting Standard for Private Entities and have been properly prepared in accordance with the Hong Kong Companies Ordinance.

Ho, Lok & Pui CPA Limited Certified Public Accountants Hong Kong, 2 5 APR 2014

Ho Siu Tong Practising Certificate Number P04291

# STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

	Note	2013 <u>HK\$</u>	2012 <u>HK\$</u>
REVENUE	3	1,850,489	2,481,261
DIRECT COSTS		(17,614)	(140,116)
GROSS SURPLUS		1,832,875	2,341,145
ADMINISTRATIVE EXPENSES		(1,893,856)	(2,378,026)
DEFICIT BEFORE TAX	4	(60,981)	(36,881)
INCOME TAX EXPENSE	6	-	-
DEFICIT FOR THE YEAR		(60,981)	(36,881)
RETAINED SURPLUS BROUGHT FORWARD		137,595	174,476
RETAINED SURPLUS CARRIED FORWARD		76,614	137,595

The accompanying Accounting Policies and Explanatory Notes form an integral part of, and should be read in conjunction with, these financial statements.

# STATEMENT OF FINANCIAL POSITION AS AT 31<sup>ST</sup> MARCH 2013

	<u>Note</u>	2013 <u>HK\$</u>	2012 <u>HK\$</u>
ASSETS CURRENT ASSETS			
Cash and cash equivalents	7	152,369	81,839
Prepayments and sundry deposits	,	<u>129,300</u> 281,669	151,300 233,139
NON-CURRENT ASSETS		201,007	233,139
Plant and equipment	8	37,748	46,335
TOTAL ASSETS		319,417	279,474
LIABILITIES AND EQUITY CURRENT LIABILITIES			
Accruals		44.605	<b></b>
Amount due to a director	9	44,605 198,198	57,210
	,	242,803	<u>84,669</u> 141,879
MEMBERS' EQUITY			
Retained surplus		76,614	137,595
TOTAL LIABILITIES AND EQUITY		319,417	279,474

Approved by the Board of Directors on 25 APR 2014

Chim Terence Director

Mao Fan Director

The accompanying Accounting Policies and Explanatory Notes form an integral part of, and should be read in conjunction with, these financial statements.

# STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

	<u>Note</u>	Retained surplus/(deficits) <u>HK\$</u>	Total <u>HK\$</u>
Balance at 31 <sup>st</sup> March 2011		174,476	174,476
Deficit for the year		(36,881)	(36,881)
Balance at 31 <sup>st</sup> March 2012		137,595	137,595
Deficit for the year		(60,981)	(60,981)
Balance at 31 <sup>st</sup> March 2013		76,614	76,614

# STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

	2013 <u>HK\$</u>	2012 <u>HK\$</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash receipts from customers	1,850,489	2,481,261
Cash paid to suppliers and employees	(1,879,688)	(2,620,672)
Net cash used in operating activities	(29,199)	(139,411)
CASH FLOWS FROM FINANCING ACTIVITIES		
Advance from a director	113,529	<b>79,2</b> 15
Net cash from financing activities	113,529	79,215
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of plant and equipment	(13,800)	(33,500)
Net cash used in investing activities	(13,800)	(33,500)
NET INCREASE/(DECREASE) IN CASH AND		
CASH EQUIVALENTS	70,530	(93,696)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	81,839	175,535
and the Equilibrium and the Monthline of TEAR	61,639	175,555
CASH AND CASH EQUIVALENTS AT END OF YEAR =	152,369	81,839
ANALVER OF DALANCE OF CACHAND CACHER STREET		
ANALYSIS OF BALANCE OF CASH AND CASH EQUIVALENTS Cash at bank and on hand	152,369	81,839
=		01,039

### ACCOUNTING POLICIES AND EXPLANATORY NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

#### **REPORTING ENTITY**

Giving Love Elderly Charitable Limited is a company incorporated and domiciled in Hong Kong with limited liability by guarantee. The company's registered office is located at M/F., No. 240 Tai Po Road, Sham Shiu Po, Kowloon, Hong Kong. The principal activity of the company is provision of elderly charitable services.

### 1. BASIS OF PREPARATION AND ACCOUNTING POLICIES

The financial statements of the company have been prepared in accordance with the Hong Kong Financial Reporting Standard for Private Entities (HKFRS for Private Entities) issued by the Hong Kong Institute of Certified Public Accountants and the requirements of the Hong Kong Companies Ordinance, and have been prepared under the accrual basis of accounting and on the basis that the company is a going concern.

The financial statements have been prepared under the historical cost convention.

- The following are the specific accounting policies that are necessary for a proper understanding of the financial statements:
- a) <u>Revenue</u>

Revenue is recognized in profit or loss provided it is probable that the economic benefits will flow to the company and the revenue and costs, if applicable, can be measured reliably, as follows:

- (i) donation and public subscription are recognized when the money is received; and
- (ii) income from charity sales is recognized when the goods are delivered and the risks and rewards of ownership have passed to the customer.
- b) <u>Plant and equipment</u>

Plant and equipment are stated at cost less accumulated depreciation. The cost of an asset comprises its purchase price and any directly attributable costs of bringing the asset to its present working condition and location for its intended use. Expenditure incurred after the assets have been put into operation, such as repairs, maintenance and overhaul costs, is normally charged to the income statement in the period in which it is incurred. In situations where it can be clearly demonstrated that the expenditure has resulted in an increase in the future benefits expected to be obtained from the use of the assets, the expenditure is capitalized as an additional cost to the assets. When assets are sold or retired, their cost and accumulated depreciation are eliminated from the accounts and any gain or loss resulting from their disposal is included in the income statement.

Depreciation is provided to write off the cost of depreciable plant and equipment over their estimated useful lives, using the straight line method. The principal annual rates used for depreciation are as follows:

Leasehold improvement	25%
Plant and machinery	30%
Furniture and equipment	20%

#### ACCOUNTING POLICIES AND EXPLANATORY NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

#### 1. BASIS OF PREPARATION AND ACCOUNTING POLICIES (CONT.)

#### c) <u>Impairment of non-financial assets</u>, other than inventories

At each reporting date, plant and equipment and other non-financial assets are reviewed to determine whether there is any indication that those assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset (or group of related assets) is estimated and compared with its carrying amount. If an estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

If an impairment loss subsequently reverses, the carrying amount of the asset (or group of related assets) is increased to the revised estimate of its recoverable amount, but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset (group of related assets) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss.

#### d) Cash and cash equivalents

Cash and cash equivalents includes cash on hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less. Bank overdraft is shown within borrowings in current liabilities on the statement of financial position.

#### e) Foreign currency translation

(i) Functional and presentation currency

Items included in the financial statements of the company are measured using the currency of the primary environment in which the company operates (the functional currency). The financial statements are presented in Hong Kong dollars, which is the company's functional and presentation currency.

#### (ii) Transactions and balances

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year-end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in profit or loss.

Foreign exchange gains and losses that relate to borrowings and cash and cash equivalents are presented in profit or loss within "finance costs". All other foreign exchange gains and losses are presented in profit or loss within "other income" or "other expenses".

#### ACCOUNTING POLICIES AND EXPLANATORY NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

#### 1. BASIS OF PREPARATION AND ACCOUNTING POLICIES (CONT.)

#### f) Employee benefits obligations

Salaries, annual bonuses, paid annual leave, contributions to defined contribution retirement plans and the cost of non-monetary benefits are accrued in the year in which the associated services are rendered by employees. Where payment or settlement is deferred and the effect would be material, these amounts are stated at their present values.

The company operates a Mandatory Provident Fund Scheme (the MPF scheme) under the Hong Kong Mandatory Provident Fund Schemes Ordinance for employees employed under the jurisdiction of the Hong Kong Employment Ordinance. The MPF scheme is a defined contribution retirement plan administered by independent trustees. Under the MPF scheme, the employer and its employees are each required to make contributions to the plan at 5% of the employee's relevant income, subject to a cap of monthly relevant income of HK\$25,000. Contributions to the plan vest immediately.

#### g) <u>Related parties</u>

For the purpose of these financial statements, related party includes a person and entity as defined below:

- (i) A person or a close member of that person's family is related to the Company if that person;
  - 1) is a member of the key management personnel of the Company or of a parent of the Company;
  - 2) has control over the Company; or
  - 3) has joint control or significant influence over the reporting entity or has significant voting power in it.
- (ii) An entity is related to the Company if any of the following conditions applies:
  - 1) the entity and the Company are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others);
  - 2) either entity is an associate or joint venture of the other entity (or of a member of a group of which the other entity is a member);
  - 3) both entities are joint ventures of a third entity;
  - 4) either entity is a joint venture of a third entity and the other entity is an associate of the third entity;
  - 5) the entity is a post-employment benefit plan for the benefit of employees of either the Company or an entity related to the Company. If the reporting entity is itself such a plan, the sponsoring employers are also related to the plan;
  - 6) the entity is controlled or jointly controlled by a person identified in (i);
  - 7) a person identified in (i)(1) has significant voting power in the entity.

#### ACCOUNTING POLICIES AND EXPLANATORY NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

#### 1. BASIS OF PREPARATION AND ACCOUNTING POLICIES (CONT.)

#### h) Operating leases

Leases where substantially all the risks and rewards of ownership of assets are not transferred to the lessee are accounted for as operating leases. Annual rents applicable to such operating leases are charged to the income statement on a straight-line basis over the lease term.

#### i) Account payables

Account payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

### 2. LIMITED LIABILITY BY GUARANTEE

Every member of the company undertakes to contribute to the assets of the company, in the event of its being wound up while he is a member, or within one year after he ceased to be a member, for payment of the debts and liabilities of the company contracted before he ceases to be a member, and of the costs, charges and expenses of winding-up, and for the adjustment of the rights of the contributories among themselves, such amount as may be required not exceeding HK\$10.

#### 3. REVENUE

Revenue represents income from donation, charity sales and public subscription received or receivable during the year. An analysis of the company's revenue is set out below:

	2013 <u>HK\$</u>	2012 <u>HK\$</u>
Donation received	1,500,656	1,668,008
Income from charity sales	_	261,010
Public subscription	349,833	552,243
	1,850,489	2,481,261

The net income from the public subscription has been used for financing the daily operation and function expenses of the company.

### ACCOUNTING POLICIES AND EXPLANATORY NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

#### 4. DEFICIT BEFORE TAX

Deficit before tax is arrived at:

	2013	2012
	<u>HK\$</u>	<u>HK\$</u>
After charging the following items:		
Auditors' remuneration		
- Charge for the year	9,000	8,000
- Under-provision in prior years	-	6,000
Depreciation	22,387	24,142
Operating lease rental in respect of leased premises	492,000	382,500
Staff costs (excluding directors' remuneration)	,	,
- Salaries and welfare	482,325	336,095
- Contributions to mandatory contribution fund	20,243	23,732

#### 5. DIRECTORS' REMUNERATION

Directors' remuneration disclosed pursuant to Section 161 of the Hong Kong Companies Ordinance is as follows:

	2013 <u>HK\$</u>	2012 <u>HK\$</u>
Fees Other emoluments		

#### 6. INCOME TAX EXPENSE

The company, being a charitable institution, is exempted from tax under Section 88 of the Inland Revenue Ordinance.

#### 7. CASH AND CASH EQUIVALENTS

	2013 <u>HK\$</u>	2012 <u>HK\$</u>
Cash at bank and on hand	152,369	81,839

### ACCOUNTING POLICIES AND EXPLANATORY NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

### 8. PLANT AND EQUIPMENT

	Leasehold improvement <u>HK\$</u>	Plant and machinery <u>HK\$</u>	Furniture and equipment <u>HK\$</u>	Total <u>HK\$</u>
Cost				
At 1 <sup>st</sup> April 2012	20,000	59,600	180,575	260,175
Additions	-		13,800	13,800
At 31 <sup>st</sup> March 2013	20,000	59,600	194,375	273,975
Accumulated depreciation and				
impairment losses	<u>.</u>			
At 1 <sup>st</sup> April 2012	5,000	59,600	149,240	213,840
Depreciation for the year	5,000	-	17,387	22,387
At 31 <sup>st</sup> March 2013	10,000	59,600	166,627	236,227
Net carrying amount	·			
At 31 <sup>st</sup> March 2013	10,000	<u> </u>	27,748	37,748
At 31 <sup>st</sup> March 2012	15,000		31,335	46,335

#### 9. AMOUNT DUE TO A DIRECTOR

The amount is due to the director Mr. Chim Terence; and is interest-free, unsecured and has no fixed repayment term.

#### 10. COMMITMENTS UNDER OPERATING LEASES

The company had the following total future minimum lease payments payable under noncancellable operating lease:

	2013 HK\$	2012 HK\$
- not later than one year	12,000	84,000

# ACCOUNTING POLICIES AND EXPLANATORY NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

### 11. RELATED PARTY TRANSACTIONS

In addition to the transactions and balances detailed elsewhere in these financial statements, the Company had the following transactions with related parties:

	2013 <u>HK\$</u>	2012 <u>HK\$</u>
Rental paid to a related company	336,000	322,500

The director of the company, Mr. Chim Terence, is the sole proprietor of the related company.

### 12. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were authorised for issue by the company's Board of Directors on 25 APR 2014 .

# THE FOLLOWING SCHEDULE DOES NOT FORM PART OF THE AUDITED FINANCIAL STATEMENTS

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# DETAILED STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

	For information of management only	
	2013	2012
	<u>HK\$</u>	<u>HK\$</u>
REVENUE	·	
Donation received	1,500,656	1,668,008
Income from charity sales	-	261,010
Public subscription	349,833	552,243
	1,850,489	2,481,261
Less: DIRECT COSTS		
Direct costs on charity sales		100.079
Direct costs on public subscription	17.614	109,078
Direct costs on public subscription	17,614	31,038
	17,014	140,116
GROSS SURPLUS	1,832,875	2,341,145
Less: ADMINISTRATIVE EXPENSES		<b></b>
Advertising and promotion expenses	382,976	1,102,765
Audit fee	9,000	14,000
Bank charges	19,569	18,695
Cleaning expenses	-	1,829
Commission	-	6,000
Depreciation	22,387	24,142
Function expenses	334,480	336,734
Insurance	1,108	8,000
Messing	23,908	18,987
Postage and courier	18	1,748
Printing and stationery	47,369	37,727
Professional fee	5,850	17,610
Rent	492,000	382,500
Salaries and allowances	502,568	359,827
Sundry expenses	7,253	12,593
Telephone and communication	9,693	7,558
Transportation	670	98
Travelling	41	467
Utilities	34,966	26,746
	1,893,856	2,378,026
DEFICIT BEFORE TAX	(60,981)	(26 001)
	(00,981)	(36,881)